

# WEST VIRGINIA LEGISLATURE

2024 REGULAR SESSION

ENROLLED

**House Bill 5332**

BY DELEGATES TONEY AND YOUNG

[Passed February 2, 2024; in effect from passage.]

OFFICE OF WEST VIRGINIA  
SECRETARY OF STATE

2024 FEB - 1 P 4: 25

FILED

HB 5332



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1 AN ACT to amend and reenact §39-4-20 of the Code of West Virginia, 1931, as amended, relating  
2 to exempting persons previously commissioned as a notary public from the requirement  
3 that notary publics have a high school diploma or its equivalent in order to be  
4 recommissioned as a notary public.

*Be it enacted by the Legislature of West Virginia:*

**ARTICLE 4. REVISED UNIFORM LAW ON NOTARIAL ACTS.**

**§39-4-20. Commission as notary public; qualifications; no immunity or benefit; disposition of fees.**

1 (a) An individual qualified under subsection (b) of this section may apply to the Secretary  
2 of State for a commission as a notary public through the Secretary of State's online notary system.  
3 The applicant shall comply with and provide the information required by rules promulgated by the  
4 Secretary of State and pay any application fee.

5 (b) An applicant for a commission as a notary public must:

6 (1) Be at least 18 years of age;

7 (2) Be a citizen or permanent legal resident of the United States;

8 (3) Be a resident of or have a place of employment or practice in this state;

9 (4) Be able to read and write English;

10 (5) For any applicant that has not been commissioned as a notary prior to January 1, 2018,  
11 have a high school diploma or its equivalent; and

12 (6) Not be disqualified to receive a commission under §39-4-23 of this code.

13 (c) Before issuance of a commission as a notary public, an applicant shall provide a  
14 statement on the notary application that they solemnly swear or affirm, under penalty of perjury,  
15 that the answers to all questions in this application are true, complete, and correct; that he or she  
16 has carefully read the notaries public law of West Virginia; and, if appointed and commissioned  
17 as a notary public, he or she will perform faithfully, to the best of his or her ability all notarial acts  
18 in accordance with the law.

19           (d) On compliance with this section, the Secretary of State shall issue a commission as a  
20 notary public to an applicant for a term of five years.

21           (e) A commission to act as a notary public authorizes the notary public to perform notarial  
22 acts. The commission does not provide the notary public any immunity or benefit conferred by  
23 law of this state on public officials or employees.

The Clerk of the House of Delegates and the Clerk of the Senate hereby certify that the foregoing bill is correctly enrolled.

*Steve Harris*

.....  
Clerk of the House of Delegates

*Joe Lamm*

.....  
Clerk of the Senate

Originated in the House of Delegates.

In effect from passage.

OFFICE OF WEST VIRGINIA  
SECRETARY OF STATE

2024 FEB - 7 P 4: 25

FILED

*Alan Hensley*

.....  
Speaker of the House of Delegates

*G. P. Blaine*

.....  
President of the Senate

The within is *approved* this the *7th*

Day of *February*, 2024.

*James O. Eastman*

.....  
Governor



**PRESENTED TO THE GOVERNOR**

FEB 02 2024

Time 4:48 pm